



# Annual Report for 2013

## Introduction to this Report

This report gives a summary of what we did at St Peter's during the year 2013. Some of the reports are required by law; others are here to give a bit more of a flavour of life at St Peter's. You will need this document at the Annual Parochial Church Meeting (APCM), so please bring it with you. We will not read these reports out at the meeting, so please read them beforehand and come ready to ask any questions that are needed.

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# **Annual Parochial Church Meeting**

**to be held in St Peter's Church Hall, Woodshawe Rise, Braunstone Park**

**on Sunday 27th April 2014 at 11.00am.**

## **Agenda**

1. Welcome
2. Apologies
3. Minutes of the 2013 APCM
4. Matters arising (if any)
5. Electoral roll report (verbal)
6. Elections –
  - a. Deanery Synod reps – 2 to be elected
  - b. Churchwardens – 2 to be elected
  - c. PCC members – 9 to be elected
7. Appointment of independent examiner
8. Financial report
9. Annual report – questions and discussion
10. Notices
11. Any other business
12. Closing prayer

# The Parish of St Peter's Braunstone Park – Annual Parochial Church Meeting

## Minutes of the meeting held Sunday 28th April 2013.

### 1) Welcome:

The chair Revd Chris Burch welcomed everyone to the meeting.

### 2) Present and apologies:

**Present:** Jack Lippitt, Brian Scott, Janet Scott, Marjorie Beighton, Roz Burch, Chris Burch, Andy Smith, Angelina Smith, Pat Hoyte, Elie Mabele, Basiki Mabele, Linda Voss, Helena Whittaker, Peggy Parnell, Janet Grant, Sheila Allen, Alec McGregor, Austin Hoyte, Mary Souter, Pat Ward, Scott Vickers, Samuel Oluyemi, Daniel Pegg, Sandy Backus, Gillian Brown, Linda Snutch, Rosemary Bateman

**Apologies:** Troy Barnes, David Stubley

### 3) Minutes of the 2012 APCM:

These were signed by Revd Chris Burch as an accurate record.

### 4) Matters arising: None

### 5) Electoral Roll Report:

Janet Grant gave this report. There were previously 78 on the roll in April 2012. As of April 28th 2013 there now are 62 members on the Electoral Roll.

### 6) Elections:

**Church Wardens:** (2 to be elected)

Nominees	Nominated by	Seconded by	Signature: willing to stand.
Austin Hoyte	Janet Grant	Rosemary Bateman	Austin Hoyte
Angelina Smith	Austin Hoyte	Linda Snutch	Angelina Smith

There were no other nominations, therefore both were elected.

**PCC Members:** (9 to be elected)

PCC Members	Proposed by	Seconded by
Andy Smith	Daniel Pegg	Roz Burch
Daniel Pegg	Andy Smith	Roz Burch
Linda Snutch	Julia Weedon	Sue Peel
Janet Grant	Linda Snutch	Rosemary Bateman
Rosemary Bateman	Janet M Grant	Austin Hoyte
Linda Voss	Linda Snutch	Austin Hoyte
Marjorie Beighton	Janet M Grant	Rosemary Bateman
Janet Scott	Rosemary Bateman	Janet M Grant
David Stubley	Austin Hoyte	Linda R Snutch

There were no other nominations, therefore all were elected.

Thanks were recorded to all those that had served on the PCC and to Mary Souter who served as churchwarden for the past year.

**7) Appointment of Independent Examiner:**

Phil Carver said he was willing to be the independent examiner next year. Pat Ward proposed and Roz Burch seconded his appointment; all agreed.

**8) Financial Report:**

Treasurer Mrs Pat Ward presented a verbal report of the accounts that were recommended by the PCC and independently examined by Phil Carver as accurate. Pat Ward went through them by each account and asked if there were any questions.

Andy Smith asked if one account could be renamed; as this is a restricted account, this was not possible.

Pat Ward proposed that the accounts be accepted. Agreed unanimously.

A printed copy to be organized to go on file soon.

Thanks were again given to Pat Ward for her work in keeping the accounts in good order.

**9) Annual report (written and distributed in advance) – questions and discussion:**

Chris Burch asked if the annual report had been read: then asked if anyone had any questions.

No questions were asked; but Linda Voss made two queries

1. Flower arrangements;
2. Steps into the hall.

**10) Computer presentation on Mission Action Plan:**

Revd Chris Burch made a computer presentation to church members on the latest Mission Action Plan: "A CHURCH FOR EVERYONE".

**11) Notices:**

Wednesday 1st May is the day of the Archdeacon’s visitation at St Anne’s (7.30pm).

Sunday 19th May is the commissioning of the PCC at the Parish Eucharist.

Monday 20th May is the date for first meeting of the PCC 2013

**12) Any other business:** None

**13) Closing Prayer:**

Revd Helena Whittaker closed the meeting with prayer.

**Signed by .....**

**Date .....**

## **Annual Report of St Peter's PCC to the APCM on 27th April 2014**

The PCC were Revd Chris Burch (vicar and chair), Mr Austin Hoyte and Mrs Angelina Smith (churchwardens), Revd Helena Whittaker (curate), Mrs Pat Ward (vice chair, treasurer and Deanery Synod rep), Mrs Mary Souter (Deanery Synod rep), Miss Linda Snutch (secretary), Mrs Roz Burch (reader), Mrs Rosemary Bateman, Mrs Marjorie Beighton, Miss Janet Grant, Mr Daniel Pegg, Mrs Janet Scott, Mr David Stublely, Mr Andy Smith and Mrs Linda Voss.

The newly elected PCC was commissioned during the Sunday service on May 19<sup>th</sup> 2013: the first meeting was held on May 20<sup>th</sup> 2013.

The PCC met 9 times: May 20, June 24, July 22, Sept 23, Oct 21, Nov 25, Jan 21, Feb 25 and March 22 2014. There was no PCC meeting in April, August or December. The standing committee did not meet during 2013. The average attendance at PCC meeting has been 12.

The number of members on the electoral roll during the year was 62 in 2013.  
The average Sunday attendance was 36 adults and 7 children.

The council is required, as stated in the Parochial Church Council (Powers) measure 1956, to “co-operate with the minister in promoting in the parish the whole mission of the church, pastoral, evangelistic, social and ecumenical”.

Items for discussion at PCC meetings covered topics such as the summer flower festival and autumn model railway exhibition, and the church's involvement in the community. Plus we always review Easter and Christmas services. Three meetings a year do not have a conventional agenda, but instead take the form of a facilitated discussion on a big topic. In 2013 we spent these meetings on the vexed subject of our relationship with Braunstone Foodshare, on our Parish Contribution, and on reviewing our Mission Action Plan (work which was completed early in 2014). By inviting disagreement without rancour, we are learning to come to a deeper consensus on some difficult topics. This November we welcomed two candidates from St James the Greater for a service of confirmation which Rt Revd Christopher Boyle led. Lunch was served afterwards to members of St Peter's and St James'.

We agreed this year to give 8% of our ordinary income to charity. This was shared equally between Trichy Diocese in India, Ghana through Rebecca Burch and FareShare within the diocese of Leicester.

You can read more details on many of the above issues in this report, but if you would like to know more about the work of the PCC, please do not hesitate to ask any question of the PCC members.

All reports can be read upon giving 48 hours notice.

*Linda Snutch, PCC Secretary*

## **Fabric Report**

It is Fabric Report time once again. The building is in very much the same state as it was for the last report as we have not succeeded in carrying out any of the planned works.

The internal walls of the church are still peeling and require some attention.

We have received an estimate for work required on the kitchen, but it does not include replacement of the work top, drawers and doors, as the work listed on the estimate needs to be carried out first.

With the Quinquennial due this year (2014) and arranged for March, it would be advisable to await the new report before we make any decisions.

We will need to undertake some serious fund raising to tackle some of the work needing to be done.

The Churchwardens would like to thank all those who over the past year have given unselfishly of their time to make the church and clean, friendly, warm and welcoming place.

*Austin Hoyte and Angelina Smith, churchwardens*

## **City of Leicester Deanery Synod Report**

In March we met and discussed Pioneer Ministry, with lots of helpful new ideas for growth in our churches.

In July, Parish Share was discussed, with again lots of helpful input from the other church treasurers.

We are due to meet on 13th March to discuss the new experimental Baptism Service, which we have looked at in detail in our own PCC.

*Mary Souter, Deanery Representative*

## **Pastoral Care Group Report**

The pastoral group now meets every two months and at a meeting a plan was formed to put in place a "Keeping In Touch" programme. In March we were ready for the church members to be introduced to the project. We hope that it will be successful and a better way of knowing who is ill or away on holiday. We hope that this is a way forward for the group and an easy way for information to be gathered and visits to be arranged for people who are in hospital.

*Linda Snutch, Pastoral Assistant*

## Website Group Report

The website continues to be both a useful vehicle for St Peter's to the rest of the world and a place to keep ourselves informed of what we are doing.

The diary and news sections are the most frequently updated, and in the news you can find many pictures of past events. Unfortunately, only one or two of us are doing this, so sometimes an event is not reported.

The diary is maintained by our parish secretary, and there you can find details of future events.

Over the past year we have had about 750 'hits' per month (that is, the number of times a page has been viewed by somebody). The average per day is 25. So this shows that the website is performing a useful function, and people use it to get details of our church – if only for a baptism or something similar.

The group that oversees the site met several times earlier in the year, with big plans to re-design the look of the site and add some new pages and revise others. But I'm afraid the enthusiasm waned when some of the group members could no longer offer their time, so these changes are in limbo. If we had more people (not necessarily with computer skills) the re-design might come about.

We need to record our thanks to Martin Burch who has spent many hours working on the site, including doing the new-look pages which haven't yet seen the light of day.

*Brian Scott*

### ***Discovery*** - of faith and ourselves (Year 2)

I have been attending a two hour course called Discovery since September 2012. We meet at St Hugh's, Eyres Monsell, at 10am on Monday mornings. We are a small, intimate but open group of eight people including the course tutors and myself. Over the time we have been together, we have grown in our appreciation for each other and God, and in understanding each other's needs and aspirations.

The course is a real insight into the Christian faith, and in this year we have covered a range of more challenging topics, like suffering, comparing Christianity to other groups and the pro's and con's of being a Christian.

We have also looked into where our next step or "calling" may take us. It has been a very informative and interesting course and I would recommend Discovery to anyone who would like to further their knowledge or understanding of the Christian faith.

*Andy Smith*

## FoodShare

Chris Burch asked some volunteers why they volunteer, and what they think Foodshare does for the community.

I enjoy doing it – I like to know I'm giving something back.

I heard about it through a friend: now I enjoy it too. It builds up my confidence, I learn social skills and how to work in a team. And it's good to be surrounded by some really nice people.

I have plenty of time – and it's good to give back to the community.

I like doing it. It gives me something to do, something useful – it's giving something back to the community. I've lived here 22 years, and for most of that time didn't do anything much for the local community. A few years ago I started picking litter on Church Field, then one day I saw people humping food into the church, and went over to see what they were doing...

I too have plenty of time – I like to be helpful and I like being with people. It's a great learning experience, and a work experience too. I like to see people smile when they come in the door! I'd really like to help people eat more healthy food.

I get satisfaction that I'm helping someone else.

**Foodshare** helps people out in a time of crisis. There's a sense of togetherness, and hopefully not feeling embarrassed. At the end of the day, we're all in the same boat.

**Foodshare** is about making sure that everybody is looked after. It brings the community together – when people come, they can sit and talk. It's a little break, a chance to find out what's happening. So it's of practical help, and socially useful as well.

**Foodshare** provides food for those who are short of money (or might not have any money at all). It brings people together – it's about communication and teamwork. We get to find out about each other's ways, how they work. But there's a downside – if people rely too much on **Foodshare**, it can be a way of avoiding learning how to manage your money.

People come for a chat, they meet each other. Most come only if they need the food. They meet friends, too. Many come regularly (including pensioners or others on a low income) – others only come when money is really tight – the rest of the time they don't need to.

I'd like to see **Foodshare** make positive changes – help people to do things differently. It's important to judge people not by their mistakes but by their skills.

## ***Summer Festival 15th-17th June 2013***

This year we had a summer flower festival in conjunction with the Kingsway flower club, with a large number of flower displays both by the flower club and members of the congregation. They seemed to really embrace and enjoy the experience, which was set to calm and contemplative music. This made our little church into a beautiful and glorious space, and helped raise a substantial amount of money, while creating a peaceful atmosphere that transported people to a more idyllic place.

Despite the rain (again), we had lots of fun with homemade treats for sale, raffles with some fantastic prizes to be won and stalls selling toys, plants, sweets, books and clothes; something which St Peter's seems to do so well. We were also busy feeding everybody with cold filled rolls and homemade soups and providing a range of hot and cold beverages.

There was also face painting, Splat the Rat and Hook a Duck which the kids loved. It all helped to raise a healthy amount of money while getting people motivated.

We all worked hard, had great fun and met some new friends along the way.

*Andy Smith*

## **Churches Together in South West Leicester**

We met in June at the Blessed Sacrament Church for our AGM. After a short service we went into their hall for tea, where lots of informal talking between members went on and lots of ideas were exchanged.

We were reminded that Street Pastors continue their work on the city streets at the weekends.

Our usual United Service took place in January, again at the Blessed Sacrament Church. Unfortunately I was not able to attend. This is when we worship together as one church.

We are due to meet on 22nd June for our AGM at Friar Lane Baptist Church at 4pm.

*Mary Souter, treasurer of CTiSWL*

## **West Leicester Mission Partnership Report**

The Mission Partnership Action Group met throughout 2013. It is always good to hear of the exciting developments taking place e.g. breakfasts, Messy church. This year has seen a pioneer minister join our Partnership and we look forward to seeing how Helen Hayes' ministry to the homeless in Leicester develops.

Monthly prayer meetings have also taken place, enabling us to get to know one another better and to pray for each other.

At the beginning of the year four sessions were held for people interested in working with children in the church. The intention was that it would help all the Mission Partnership churches but in the end it was really only attended by St Peter's members.

The highlight of the year was definitely the Inter-church Safari. Thankfully the weather was fair and a large number of folk enjoyed all or part of the day, visiting our five churches and eating lots of food. We all agreed it was great fun.

We must try to do more things like this. It will help us to get to know the members of our partnership churches and become more aware of what is going on in the wider area; then we can support them with our prayers.

*Janet Scott*

### ***Autumn Fair and Model Railway Show***

Our seventh Autumn Fair and Model Railway Show took place on the 2nd November 2013. Once again we were kindly sponsored by Midlands Co-operative Funeralcare.

We had a record-breaking eleven layouts, including my own "Castle Brewery". It's just as well I had some friends to operate it - I was so busy elsewhere in the show, I hardly got time to play with my own trains! Next year (2014) I won't have a layout of my own at the show, so this will be easier for me.

The entry tickets, bacon butties and soup, raffle and tombola, etc raised between them nearly £1300 - a great result. Next show 1st November 2014.

*Chris Burch (train-mad vicar)*

## **Life Group**

The Life group has continued to meet over the last 12 months on alternate Thursdays at Mary Souter's house. We remain a group of approximately 6 regular members but we are open to all members of the Church.

Each of us will take it in turn to lead the meeting which includes singing, Bible study, discussion and prayer. Most of the year we have used the Open to God daily Bible reading notes and at each of our meetings we would discuss what we have read, learned or struggled with over the previous 2 weeks and how it has impacted on our day to day lives. For one period we even tackled the Book of Revelation! In the weeks leading up to Bible Sunday we used the Bible Society's resources on the theme of 'Freedom to Experience' with a session each on Inner Freedom, Freedom in Christ, Freedom from Worry and Freedom to Worship. We would read a relevant Bible extract, reflect on the reading and respond by creating a challenge that would help us to experience the theme of the session over the coming fortnight and then closed the session in prayer. Each session would start with prayer & worship followed by a discussion on how we got on with the challenge of the previous session.

The meetings start at 7.30pm and we finish by 9.00pm. During Advent and Lent we suspend our fortnightly meetings and join with the main study groups for that time. All are welcome to join us so look out for notices of when we recommence our sessions after Easter and come along.

*Pat Ward*

## **Sunday School Report**

Our work amongst the children on Sunday mornings continued week by week throughout 2013. As usual, numbers fluctuate but we have a core group of church families with about a dozen children. We were delighted that two babies were born in the year. Having more younger children has made us think about what we do. Sometimes the very small ones are encouraged by an adult to play with toys whilst the older ones share games, stories and other activities.

Following the training for people interested in working with children in the church, we had more people taking the lead and helping with the Sunday School. Unfortunately situations change and we are now back to desperately needing people to come out and help us.

We thank God that we have children who come along each week and enjoy learning more about God. Please think seriously if you could help us continue this very important work.

*Janet Scott*

## Reader's Report 2013

I've attended most of the PCC meetings, where possible alongside my full time paid work at the CAB in Leicester and fitting things in around visiting my ageing and poorly mum and dad in Kent.

Highlights for me as Reader:

It's always really great preparing for the Maundy Thursday Agape meal and Holy Communion service. We follow the pattern of the Passover meal and this is woven around our usual liturgy. Brave volunteers had their feet washed as a re-enactment of what Jesus did for his disciples. The homemade soup always goes down well – and the evening ended in quiet as the altars in the church were stripped ready for Good Friday, then everyone left in silence, taking a piece of fruit with them. Our Lent group and Holy Week led into this really well. I do hope you'll give it a try in 2014 if you haven't been before. It's family-friendly too.

Usually the Crib Service is another highlight. This year we had some changes, which included everyone being together on the Saturday before Christmas and adults or children making all sorts of stuff beforehand – which Janet Scott, Helena and I planned. Saturday afternoon seems to be a good time to gather, after we've decorated the church and tree. After the messy bit we ended up in Church, hunted the crib figures and sang a few songs and prayed. I felt there was a real sense of awe and worship. It is clear that the way we accept and encourage children and young people to take their part is essential if they're going to grow up into being fully involved in our church.

Another piece of work I've been involved in is the planning of All Age services, and one Saturday I went with Andy Smith to learn how to be a puppeteer in church. A really inspiring day – and we came back with loads of ideas. Some of you have met "Pete" and "Gloria" and more recently "Ren" and "Reg" the converted socks!



**Andy fell in love with Rasta puppet!**

Those unsung heroines – people on the flower rota which I kind of coordinate – should have a mention here too. Thanks to them the Church looks loved and cared-for all year round. If anyone else fancies getting involved in the rota please let me know, or if you can make a donation to pay for the flowers that someone else arranges, that can be your contribution.

Finally – thanks to everyone who listens and gives feedback and encouragement when I've been preaching. That's what being part of the Body of Christ is all about.

*Roz Burch.*

# Curate's Report 2013

## Highlights of my year

For me this year has been about getting to know people better. I really enjoy my time in Braunstone and I have been pleased to be involved in a number of different activities, services and events this year.

Personally, the biggest highlight was being ordained as a priest at the end of June. This was a wonderful time for me and it felt, and still feels, very 'right'. It feels like this is what God has called me to be. So it was with a lot of gratitude and emotion that I presided at Communion for the first time nearly 6 years after I first heard God calling me to the priesthood.

It has been a privilege to be part of people's lives as they bring their children to be baptised, come to say farewell to loved ones and to come together in marriage. It is at these times when we, as a church, can reach out to people and show them God's love as people for the area turn to the church.

I have continued to work on two task groups, All Age Planning and Children's Work. I am glad to be able to contribute to the life of the church in these ways and enjoy the chance to work with others. Much of the work we have done in the Children's Work Task Group has been around the area of safeguarding, ensuring that we have the necessary practices in place to make our church a safe place to be for the children, and those who work with them.

At Christmas we held our second Christmas Craft afternoon and this time combined it with our Crib Service. Over 30 of us enjoyed an afternoon of laughter, fun and sharing as we talked and made a variety of things together. It was good to see some people there who aren't able to come to church very often.

During the year I have been able to explore the Christian faith with those wanting to find out more and to deepen their own faith. This has been a great experience for me and it has been wonderful to share in some good conversations. I always come away with a lot to think about and feel that through our discussions my faith has been deepened.

I really value the conversations I have with people on a Sunday morning and being able to lead people in worship. I am learning a lot and having fun along the way too! The congregation of St Peter's is great at welcoming people and I have received such warmth and care since I have arrived. Thank you!

*Helena Whittaker*

## Vicar's Report

My year started in hospital – I contracted pneumonia just after Christmas, while on a day visit to Roz's Mum and Dad in Kent. Martin visited and looked after me – then he too was admitted with the same illness! I was warned that it would take a long time after the illness had gone, for me to recover my strength. It wasn't till July that I realised I was now feeling better!

The weather didn't help – winter seemed to go on right into June, and after a sunny start, the stallholders in tents outside the Summer Festival suddenly had freezing cold and rain to contend with – at one point a river washed through one tent, forcing them to give up and come inside the church hall. But a lovely (and very long) summer made up for it.

Highlights of the year included our Holy Week and Easter, led by Canon David Monteith from the Cathedral. Between our booking him and his coming, the Bishop announced that he was going to be the next Dean – well, we got there first! In June we celebrated Helena's ordination as Priest, and she presided at her first Parish Eucharist, in front of her husband and father (both ordained) – and still managed to bring it off with aplomb! The Autumn Fair and Model Railway show were a big success as usual – 2014's show is already full, and 2015's show (after my retirement) is well on its way to being full. Then in December we had our best ever Carol Concert, conducted by my friend Emily Walker from Launde Abbey.

The PCC has continued to discuss some issues in depth at single-issue meetings, as well as running through more conventional agendas. That, and doing detailed work through task groups, is part of the way we can give power to PCC members and, through them, to the whole church.

The Parish Audit was finished and, early in 2014, printed. We had a memorable Launch event in March 2014, with the Bishop and two local councillors among the guests. Now the PCC has to dig into the report to learn what we need to do (or encourage others to do) to help each other better serve the parish we live in.

Foodshare continues to distribute food to something like 200 families a fortnight, from St Peter's and two venues across the Park. I am not now on the organising committee, but I still get asked about it. During the year I prepared a draft Constitution for the management committee, but so far they have not yet adopted it. In December I gave a lecture on tackling poverty to 50 MA students in the School of Social Work at Leicester University: well worth the hours of preparation I put into it. Two Christian Basics Groups led to three people being confirmed in November, and (equally important) one or two others deciding it wasn't for them at this time.

I still go to Caldecote Primary School to take assemblies twice a term. The number of funerals I take has dropped through the floor – it seems that most people are opting for the Funeral Director's own private minister, or a secular funeral – but we are still taking baptisms and weddings, and work hard to make them as welcoming as possible. The Church of England has authorised St Peter's to try out its experimental baptism liturgies, and we will be using them twice before Easter 2014, once at the Parish Eucharist and once on a Sunday afternoon.

One or two people have questioned why I am so open about my intention to retire at Easter 2015. It's not that I'm counting the days – indeed, I will miss St Peter's badly – but I believe that if everyone knows what's coming, it's easier to plan responsibly for it. During my last year at St Peter's, I hope to train church members in some of the things I do at present (like leading meetings!) and leave a church that is confident in God and each other, and ready to grow into new forms of ministry during the vacancy and through the arrival of the new vicar.

*Chris Burch, vicar*

## **Independent examiner's report to the PCC of St Peter's Church, Braunstone Park, Leicester**

I report on the accounts of the Trust for the year ended 31st December 2013, which are set out on pages 16 to 19.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

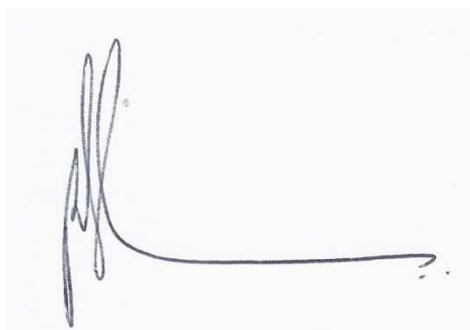
In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in blue ink, consisting of a series of loops and a long horizontal stroke extending to the right.

Philip David Carver FCA  
8 Wakes Close, Dunton Bassett, Leicestershire, LE17 5LL

25<sup>th</sup> March 2014

**St Peter's Church, Braunstone Park, Leicester**  
**Financial Statement to 31st December 2013**

**PCC General (Unrestricted) Funds Receipts & Payments Account**

	2013		2012	
<b>RECEIPTS</b>	£	£	£	£
<i>Voluntary Receipts</i>				
Tax Efficient Planned Giving	9,906		8,450	
Other Planned Giving	4,635		4,801	
Collections of loose cash at services	2,169		1,990	
General Donations	872		823	
Income tax recovered	1,950		1,719	
		19,532		17,782
<i>Receipts from activities for generating funds</i>				
Summer & Autumn Fayres	3,053		2,635	
Other Fundraising	311		533	
		3,364		3,168
<i>Receipts from Church Activities</i>				
Fees	3,125		2,294	
Ghana Fund	2,395		2,926	
		5,520		5,220
<i>Miscellaneous Receipts</i>				
Friends of St Peter's Subscriptions	970		1,428	
Donations for Flowers	214		170	
Car Park Project			2,500	
Hall Acct donation for utilities	1,000			
Young Peoples & Mission Funds payments 2010-2012			610	
New Chairs Project			7,375	
Foodshare Project	2,500		2,664	
Insurance Claims	2,478			
		7,162		14,746
<i>Receipts from investments</i>				
CBF General Deposit Account Interest	49		106	
		49		106
<b>TOTAL RECEIPTS</b>		<b>35,627</b>		<b>41,023</b>
<b>PAYMENTS</b>				
Cost of Fundraising	616		518	
Missionary and Charitable Giving	1,950		1,443	
Parish Share	11,965		11,738	
Honorarium	96		100	
Clergy Expenses	1,411		1,528	
Church Running Expenses	4,310		5,227	
Maintenance & Cleaning	520		2,461	
Training	136		108	
Church Utilities	7,507		3,361	
For Flowers	395		411	
For Ghana Fund	2,146		3,530	
St Peter's Mission Fund	144		77	
Friends/Administrator	1,720		1,705	
Young People's Work	157		26	
Car Park Project			2,500	
Foodshare Project	4,914		500	
New Chairs Fund			7,375	
<b>TOTAL PAYMENTS</b>		<b>37,987</b>		<b>42,607</b>
Excess of Receipts over Payments		-2,360		-1,584
Bank Current & CBF Deposit Accounts at 1st January		10,727		12,311
Bank Current & CBF Deposit Accounts at 31st December		8,367		10,727

## Millennium Hall (Designated) Fund - Receipts and Payments Account

	2013		2012	
	£	£	£	£
<b>RECEIPTS</b>				
Hall Booking Fees	1,660		2,400	
Donations			160	
<b>TOTAL RECEIPTS</b>		<b><u>1,660</u></b>		<b><u>2,560</u></b>
<b>PAYMENTS</b>				
Hall Running Expenses	1,326		538	
Hall Maintenance & Cleaning	1,631		2,646	
<b>TOTAL PAYMENTS</b>		<b><u>2,957</u></b>		<b><u>3,184</u></b>
Excess of Receipts over Payments		-1,297		-624
Hall Current Account at 1st January		<u>1,515</u>		<u>2,139</u>
Hall Current Account at 31st December		<u>218</u>		<u>1,515</u>

## St Peter's Building & Restoration (Designated) Funds - Receipts and Payments Account

	2013		2012	
	£	£	£	£
<b>RECEIPTS</b>				
Restricted Donations			88	
Building Fund Deposit Account Interest	0		0	
CBF Restoration Deposit Account Interest	3		13	
<b>TOTAL RECEIPTS</b>		<b><u>3</u></b>		<b><u>101</u></b>
<b>PAYMENTS</b>				
Building Fund account closed - balance transferred	6			
Maintenance			1,340	
<b>TOTAL PAYMENTS</b>		<b><u>6</u></b>		<b><u>1,340</u></b>
Excess of Receipts over Payments		-2		-1,239
Building Fund & CBF Restoration Deposit Account at 1st January		<u>589</u>		<u>1,828</u>
Building Fund & CBF Restoration Deposit Account at 31st December		<u>587</u>		<u>589</u>

## LDBF CUSTODIAN TRUSTEE ACCOUNTS

### St Peter's Sale of Church Hall Fund Receipts and Payments Account - Restricted

	2013		2012	
	£	£	£	£
<b>RECEIPTS</b>				
CBF Deposit Account Interest	56		132	
<b>TOTAL RECEIPTS</b>		<u>56</u>		<u>132</u>
<b>PAYMENTS</b>				
Transfer to PCC Act for new Chairs			5,465	
<b>TOTAL PAYMENTS</b>				<u>5,465</u>
Excess of Receipts over Payments		56		-5,333
CBF Deposit Account at 1st January		<u>9,831</u>		<u>15,164</u>
CBF Deposit Account at 31st December		<u>9,887</u>		<u>9,831</u>

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### Upkeep of Churchyard Fund Receipts and Payments Account - Restricted

	2013		2012	
	£	£	£	£
<b>RECEIPTS</b>				
CBF Deposit Account Interest	2		3	
<b>TOTAL RECEIPTS</b>		<u>2</u>		<u>3</u>
<b>PAYMENTS</b>				
		-		-
Excess of Receipts over Payments		2		3
CBF Deposit Account at 1st January		<u>387</u>		<u>383</u>
CBF Deposit Account at 31st December		<u>389</u>		<u>387</u>

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### Organ Fund Receipts and Payments Account - Restricted

	2013		2012	
	£	£	£	£
<b>RECEIPTS</b>				
CBF Deposit Account Interest	13		12	
Dividend on CBF Church of England Investment Fund	1488		1308	
<b>TOTAL RECEIPTS</b>		<u>1,502</u>		<u>1,319</u>
<b>PAYMENTS</b>				
Organ & Organist Expenses	1,120		1,438	
<b>TOTAL PAYMENTS</b>		<u>1,120</u>		<u>1,438</u>
Excess of Receipts over Payments		382		-119
CBF Deposit Account at 1st January		<u>1,201</u>		<u>1,320</u>
CBF Deposit Account at 31st December		<u>1,583</u>		<u>1,201</u>

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## Statement of Assets and Liabilities at 31st December

	2013 £	2012 £
<i>Cash Funds</i>		
Bank Current Account - Unrestricted	22	2,037
CBF Deposit Account - Unrestricted	8,345	8,690
CBF Deposit Account - Designated	587	583
Building Fund Deposit Account - Closed February 2013	-	6
Millennium Hall Current Account - Designated	218	1,515
CBF Deposit Account (Sale of Hall) - Restricted	9,887	9,831
CBF Deposit Account (Church Yard) - Restricted	389	387
CBF Investment Fund (Organ) - Restricted	1,583	1,201
<b>TOTAL BANK CURRENT &amp; DEPOSIT ACCOUNTS</b>	<b>21,031</b>	<b>24,250</b>
<i>Other monetary Assets (all in respect of unrestricted funds)</i>		
Millennium Hall Account - Invoice No. SPH/RN/1215		30
PCC General Account - Invoice No. SPH/RN/1217		20
Millennium Hall Account - Invoice No. SPH/RN/1314	300	
PCC General Account - Tax refund on Gift Aided giving	2,057	1,665
<b>TOTAL DEBTORS</b>	<b><u>2,357</u></b>	<b><u>1,715</u></b>
<i>Investment Assets</i>		
2696 CBF Church of England Investment Fund Shares (Market value)	<u>34,179</u>	<u>30,606</u>
Representing the Ernest Withers endowment fund - income for Organ Fund		
<i>Liabilities (unrestricted funds)</i>		
Ghana Fund	332	
Foodshare Project donation from Asda Foundation	-	2,164
<b>TOTAL LIABILITIES</b>	<b><u>332</u></b>	<b><u>2,164</u></b>

### NOTES:

1. The financial statements of the PCC have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
2. No remuneration or expenses have been paid to Trustees in respect of duties for the Trust in the period covered by these statements

Approved by the PCC at its meeting on Monday 24<sup>th</sup> March 2014 and signed on their behalf by

Rev'd Chris Burch (PCC Chair)



Mrs Pat Ward (PCC Treasurer)

